# Draft Action/Summary Minutes City of Sedona Art in Public Places Committee Meeting Vultee Conference Room, Sedona City Hall, Sedona, AZ Wednesday, May 19, 2010 – 4:00 p.m.

#### 1. Call to Order, Verification of Public Notice, Roll Call

Chairman Wong called the meeting to order at 4:03 p.m.

#### **Roll Call:**

**Committee Members:** Chairman Mei Wei Wong and Committee Members Robert Albrecht, Susan Henkels, Roberta Kinion, Susan Kliewer - arrived at 4:04 p.m., and Dennis Ott.

Staff: Ginger Wolstencroft

### 2. Public Forum - Members of the public may speak on any topic not on this agenda for 3 minutes

The Chairman opened the public forum.

David Gill, Sedona (Village of Oak Creek), AZ: Indicated he didn't know if this is something that would interest the Committee, but it is a long-term opportunity that affects the greater Sedona area. ADOT has decided to replace the interchange at I-17 and S.R. 179, and they are conducting studies that may be finished in the summer or early fall that will lead to the design and construction of a new interchange. As of May of 2009, they had decided to lengthen and widen the ramps, install lighting and landscaping, etc. He has made a presentation to a number of groups in the Sedona area and he is meeting with KSB tomorrow morning. Yesterday, he met with the Sedona Gallery Association, and his desire is to bring this opportunity to your attention. It is not within the City limits, but it is in many respects an extension of S.R. 179. The All-American Road did not include that interchange in the original designation, and they are now considering if they want to expand those limits to include the interchange. If we do nothing, we will get the same old thing that everybody else gets, but Sedona has three portals -- the fabulous canyon, 89A with a lovely access to the City and that deplorable interchange, and if we do nothing, we will get the same thing everybody else gets. If we take an interest, much as you have taken an interest in the roundabouts, we have the opportunity to influence the outcome over a long period of time. If you would like for him to give his 10-minute presentation, he could do it at your next meeting; he doesn't know if a project that far outside of the City limits is something you would like to be a part of.

Ginger explained that the Committee cannot discuss items presented in the public forum, and within the purview of this Committee, should the City Council choose to take interest in it, that would be the time this Committee would get on board.

Having no additional requests to speak, the Chairman closed the public forum.

#### 3. Approval of minutes of the meeting of April 21, 2010

Chairman Wong indicated this item is for the approval of the minutes for April 21st.

MOTION: Robert Albrecht so moved. Susan Henkels seconded the motion. VOTE: Motion carried six (6) for and zero (0) opposed.

## 4. Discussion/possible action regarding update and next steps on Art in the Roundabouts with SR 179 Project

Ginger Wolstencroft distributed copies of the revised application rating sheet and indicated that copies were also sent to the Committee members. She explained that if the Committee is good to go, no discussion was necessary, but she thought it would be good to have it with our discussion and confirm that the Committee was comfortable with a breakdown in terms of artistic merit - 40%; artistic statement, which includes conceptual approach - 20%; artwork safety, durability and resistance to vandalism - 20%; realistic budget - 10% and artistic qualifications/experience - 10%, so the maximum points equal 100. Then, you would rank any proposals with those criteria, using whole numbers -- no decimal points. You also have room to add your written comments, so when this is sent with all of the proposals, you will come to the meeting in June with your rating sheet for each one, to move forward with your dialogue.

Dennis Ott indicated he is good with this and other Committee members agreed. Chairman Wong suggested that it might be nice to have the maximum points by the criterion, as we are filling it in. Ginger asked if like where it says "Artistic Merit" have a maximum of 40 points, instead of at the top; the Chairman indicated yes and explained that it could be taken from the top and just leave the percentages at the top. Ginger indicated that she could add that and have the points in parentheses. Ginger also explained that the points could be 20 or 25, etc.; they don't have to be in groups of 10 or anything, we just don't want decimals.

Robert Albrecht asked if we really need the percentages; if you add the points, they will come to 100, so it is 40%, 40 points, etc. Ginger explained that it just helps clarify it, so people recognize the maximums, and the Chairman added that they show the Committee's emphasis and asked if Ginger needed a consensus approval; Ginger indicated she is fine.

Chairman Wong asked about the public response and Ginger indicated she has been getting a lot of calls from local artists, and she just talked with one artist who had a couple of questions and is collaborating with another artist. She has found that from the majority of people she has talked with, we have a lot of local artists that are collaborating, and that is making it a really positive bridge within our local art community, as they are reaching out to their fellow artists, and she thinks it is really raising a lot of excitement. In fact, we have a couple in the audience that is also collaborating; she doesn't have any applications, but she recognizes that the week of the deadline is probably when everyone will be knocking on her door.

The Chairman asked if there has been any confusion with the process and Ginger stated no; there were a couple of landscape questions, once that was put in, and she believes the Sedona Red Rock News did a fairly good job of putting her responses to the questions in the paper, from talking over the phone. There was one that she was a little concerned with, and hopefully, it is clear that the artwork is going to be based on its own; it doesn't have to work with the existing landscape. The review is based specifically on the artwork. There also have been a couple of questions about water features and lighting. Lighting is an unknown right now and is probably something the Committee will have to provide thoughts on at a future date, in terms of a recommendation to Council -- it might have to be part of our permitting process with ADOT, but we could always go back and addendum that to change the permit, because she doesn't know how the Council will feel about lighting or that she really wants to go down-that-road at this point.

Robert Albrecht asked if electrical had been installed and Ginger indicated yes, there is conduit, so it is available, but that would be a safety issue with ADOT, so it is something we will need to consider. She has been in contact with Carl Burkhalter at ADOT and the person over the permitting process, and her original thought, which they have agreed to, is when it is narrowed to the three finalists, those three proposals, as they specifically relate to the artist statement, safety, materials

and conceptual design drawings that include the dimensions, will be scanned and emailed to the Flagstaff District Office, so they can do a cursory review. They will then let her know within a few days that they have no issues hopefully. If they have issues, we will deal with those, because they are looking for safety and visibility concerns. Once they give the go ahead with the three, we can then meet with the artists and let them know that they can move ahead with the maquettes. The next approval step would be the Community Listening Session and the Committee narrowing it down to one through that process; however, in her discussions with ADOT, they have to then take it to Phoenix Office to make sure the road improvements folks in Phoenix are okay with it, and she told them that she doesn't want us to award a contract without their complete approval. Typically, they want to send the whole permit to the Phoenix Office, which deals with lighting, maintenance, liability, etc., and typically, they also have the approval of the City Council, but she explained that we don't want to award a contract, until we know that we are through their entire approval process. She is basically going to work with the person over permitting in Flagstaff as the process goes from the three to the one, and the Flagstaff Office will talk with the Phoenix Office to discuss our unique situation, so she feels good that they want to work with us. It is just a matter of logistics in terms of our timeline. We don't want to be held up by the Phoenix Office or get bogged down with the actual permit; we just want them to say they are fine in terms of the safety and visibility, so she will give you the best information she has, but the good news is that they are very willing to work with us through that process.

Robert Albrecht asked if there is water in the roundabouts and Ginger indicated there is conduit for irrigation. Robert noted that he hadn't thought of a water feature and Ginger explained that she didn't want to discount any ideas, but water features in roundabouts in Arizona and in Sedona may not be necessarily something that people would embrace, so while someone may propose something, it may be that it could also be done without using the water feature -- that is something you would have to decide. You may love a proposal, but not want the water, so could it work without the water?

Ginger noted that we had discussed the timeline, and Chairman Wong asked if there is enough room in the timeline; Ginger indicated yes, because our Community Listening Session is scheduled for September15th and ADOT knows that. She told them that we are hoping to give one year for the artist to create the piece, because we want it to coincide with the Arizona Centennial. We had a couple of options, but she can't give the Committee a definite on how it is going to play out; she just knows that it will work. If it has to be pushed back a little, we will still be okay, because it would still be in the fall, so if the award of contract doesn't happen until November or December, she thinks we will still be fine, in terms of our timeline.

Robert Albrecht noted that we are basically in control up to the point we have to submit it to ADOT for their approval, and Ginger agreed and explained that ADOT in Flagstaff will do a little pre-work now, to let the Phoenix Office know that it will be coming. Susan Kliewer asked about sending our schedule to them, but Ginger explained that will just have to be worked out back and forth. The Chairman suggested that we could perhaps suggest that we would love to have it back by a certain date. Robert Albrecht indicated that when Flagstaff gives their blessing to that part of it, then we can start making sure Phoenix has the timeline. Ginger explained that she can't start the permit process, because she doesn't all of the specifics, and ADOT legally has 150 days to issue a permit, but she doesn't anticipate it taking that long; however, she couldn't get a specific answer as to how long it would take, except that hopefully, it would be within a few weeks.

Ginger asked if the committee wanted to start initial discussions about the next steps regarding what you might be envisioning for other roundabouts in the future. Roberta Kinion indicated that it would be nice to have these parameters all set, and that artists and people outside would realize that working together collaboratively and maybe doing their piece closer to cost than retail would probably enable us to do a lot more roundabouts over time, with the state of the budget and the

economy, and with what is left in Art in Public Places Fund, so we could fulfill that and make it a little easier, but she knows this is the test run -- that is the only thing she would like to put out there.

Dennis Ott indicated that we also need to designate what roundabouts would be appropriate, because they all wouldn't be appropriate for works of art, but this is the trial run, so let's see how this goes. We have everything in place, so if it continues, we don't have to come back and reinvent the wheel, and a lot is going to be seeing the response we get from the community, as to how excited they would be. He doesn't know what there is to say about future roundabouts, except yes, it would be wonderful to have art in all of the roundabouts, but we need to work through this process first, and then consider that down-the-road, and funding is another issue -- there are no funds after these two roundabouts. Ginger explained that there will still be some in there; although capital improvement projects, where we generate the funds, won't generate a lot, but the other thought you may want to consider discussing is that there were other ideas that came up the initial meetings, like rotating art, utilizing galleries, and possible fundraising in the community, etc. Susan Kliewer indicated that is what she was going to mention, because they could each take a roundabout for their own pet project, but we would have to be the ones to . . . Robert Albrecht interrupted to say that all of a sudden they would have ownership of the whole thing, and we would have to be careful with that concept. He then asked how much money was coming from the Sedona Women and Ginger stated \$10,000 was pledged, and hopefully they are still on board to do that.

Robert Albrecht indicated that right now it is kind of smoke and mirrors and we are trying to tell people what it is going to look like, keeping in mind that we are talking about two roundabouts working together, which we wouldn't have elsewhere, but when we have something to show people, it will be easier to talk about funding. And again, we don't know how many roundabouts we want to do; there is the one at Schnebly that we have mentioned, but there are seven in the City limits. Ginger added that the question was raised by the Village of Oak Creek folks, in terms of continuity, theme, etc., and she knows the City Council is probably going to be asking about our plans for the other ones -- it did come up that they thought we had a process and a plan for the other ones, and she explained that the Committee needed to concentrate on these first.

Robert Albrecht noted that the Committee does have a plan and it would be great if they asked that, because it would provide a great segue to asking for what we are going to need and we could put something together for that. Chairman Wong indicated that by the time the first two are completed, not only will we have a little more money in the coffers, but it will also give us enough time for the Schnebly Hill roundabout and others to be completed, and we will have time to talk with the Village of Oak Creek as well. Ginger pointed out that those are going to be done this summer.

The Chairman asked if the Committee agreed that a little more progress on these roundabouts is needed first and the Committee members indicated yes. Additionally, Susan Kliewer noted that we don't know what the theme will be and it may be so well received that we want it to continue as the theme for the others. Ginger added that it is pretty broad, and she agrees that you could have some outstanding proposals that might work for another roundabout. Robert Albrecht indicated that the final selection will somewhat dictate the theme for the next ones, if we are looking for continuity with the theme.

Ginger indicated that the next meeting is when you will come with your three finalists, and that is on June 16th; this room is booked from 4:00 p.m. to 6:00 p.m., because you will already have your own thoughts down to three, and then you will dialogue and come up with a consensus on three. Dennis Ott asked about the deadline for proposals and Ginger stated it is June 4th, and she is planning to send them to you that Monday or you can come by the office and pick them up. The Committee members indicated a preference to pick them up, so she can send them an email, when they are ready.

Ginger indicated that there are a couple of options; she will be emailing ADOT the documents and they will get back with her hopefully by June 18th or 19th, and meanwhile she can still give you all of the stuff the week of June 7th and we meet on June 16th, so that gives you a week. The Committee members indicated that would be enough time. Robert Albrecht asked if Ginger will be sending three to ADOT and Ginger explained that she is waiting for the Committee to decide on the finalists and ran through the procedure again. Additionally, she indicated that the Community Listening Session is on September 15th. We also discussed having an informational meeting with the three finalists on June 23rd, but that depends on when she hears back from ADOT, so if we can't determine a time within that short timeframe, she can have an informational meeting, to go over the basic information with the finalists, with a couple of the Committee members. Dennis Ott suggested that she and the Chairman could even do that and Ginger agreed that would be an option to simplify it, or we may not even need an informational meeting.

The Chairman indicated that it is helpful to hear what we have looked at in the past and how we have judged maquettes, and some people may be new to the process, so it would be helpful. Dennis Ott asked what ADOT will be looking for, when we send the finalists to them -- safety issues. Ginger explained that it also would include the placement of it, the dimensions, the materials, etc. Susan Kliewer asked if there was anything said about blocking, and Ginger indicated no and added that they are no longer putting in concrete pads. They were all going to be 8 ft., and we don't know what we will need, but the original cost for ADOT to put in those pads substantially increased through a new contractor, so the City chose not to put those in and we have a clean slate, but the City will have to incur the cost, although it will probably be less than having ADOT do it, because we can possibly use our own crew or the City's contractors, plus we may not need one that is 8 ft. Dennis Ott added that we originally said that we might even have to take that out. Ginger indicated that she has called some artists, since that came about, but the City is still responsible for installation, so they don't have to incur that expense. Chairman Wong pointed out that is actually a good thing, because it would cost money to remove a pad and based on the weight of the piece chosen, it might not have been adequate.

Robert Albrecht asked if the artist knows the calculations for what would support a given piece and Ginger explained that is probably something we will have to engineer. Susan Kliewer added that it isn't that hard to figure out.

No legal action was taken.

#### 5. Discussion regarding date for next meeting and agenda items

Chairman Wong indicated that the next meeting will be June 16th and Ginger indicated they should plan for 4:00 p.m. to 6:00 p.m.

#### 6. Adjournment

The Chairman called for adjournment at 4:43 p.m., without objection.

I certify that the Committee held or			and	correct	summary	of t	the	meeting	of	the	Art	in	Public	Places
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